

Meeting Minutes of the Peru Free Library Board of Trustees
February 17, 2021
Videoconference Meeting

Attendees: Patrick Andrews, Terri Cioppa, Rocky Divoll, Sandy Divoll, Diane Haight, Parker O'Mara, Tracy Orkin, Becky Pace, Sara Richman.

Excused: Marque Moffett

The meeting was called to order at 7:03 pm by Vice President Sandy. The agenda was approved with a motion by Pat and seconded by Tracy. The minutes of the January meetings were approved with a motion by Pat and seconded by Terri.

Director's Report—During the winter school break Greg Badger, an elementary art teacher, has had a virtual art class "Sketchbook" for 9 children. The program is funded by a Stewart's grant utilized by the Library for children's art education. There will be a virtual show available at the end of the week.

Stacey is currently "backing up" the Library bylaws, policies, minutes and other documents for security of the information as well as at the recommendation of CEFLS. This information will be on the new Library website.

The new software program, Symphony, to be utilized by CEFLS has been funded and will be available in early summer. Since all materials from the member libraries will be migrated into this program, Becky and Stacey are currently "weeding out" our books and other materials before that time. Symphony will provide access to all materials in our current system as well as two other systems in the state. There will be training for the librarians in June.

The lobby pickup for books, videos and other materials continues to be utilized at a steady pace. Becky has applied for a \$650 Stewart's grant for children's art education to be held virtually or in person this summer.

The Library has received the first payment from the Town of Peru for \$40,000. This is half of the yearly total that will be received. The other half will be divided into thirds for the next three quarters. The Library has received \$2140 from the TD Bank Affinity program which reflects the bank customers who have chosen the Library to be their nonprofit donation site for the program. Thank you notes have been received from Nicki LaPlante and Linda Jones, volunteers for the Library, for the recognition gifts donated by the Library Board.

Becky has contacted three contractors for bids on repairing the side Library entryway. These will have to be submitted by June which will be at the time the Library Construction Grant will be due. Becky suggested other items in need of repair in the building could be added to the grant so she is noting such items to be considered. She also asked Rocky to provide suggestions to her.

President's Report—The items listed on the agenda were tabled until the March meeting due to Marque's absence.

Treasurer's Report—The balances in the accounts are checking--\$3704.79, money market--\$59,884.85 and savings--\$1001.22. Parker spoke to Shelley about the PPP loan which does not appear on the Budget vs. Actual report. Since the loan is not a budgeted item and no decision has been made as to repayment, the loan would only be listed as an item on an income statement.

Parker received a call from TD Bank about new Online Accounting services that are available. One of these is a means for a person to donate with a credit card directly to the Library through our website. The cost would be \$10 per month for the Library. Since our website is not yet available, it was decided to first determine how many times the website is utilized before considering this option for donations. Becky mentioned that our last website had a Pay Pal option for donations that was never used.

Building/Maintenance Report—No report.

Subcommittees Reports—No report.

Old Business—No report.

New Business—The reviews of articles of the Bylaws was tabled due to Marque's absence.

Library Moment—During the weeks the Library was open on Wednesdays, there was a family with two children, a 9 year old boy who constantly needs more books to read and a younger sister, who came frequently into the Library. The daughter presented Becky with a book she had made titled "The Family" with pictures about her family members and their activities. She explained to Becky she would like the Library to have the book which is now a part of the Library collection complete with its own barcode!

The meeting dates for the next two meetings are March 17th and April 21st.

The meeting was adjourned at 7:53 pm with a motion by Sara and seconded by Rocky.