

Meeting Minutes of the Peru Free Library Board of Trustees
June 16, 2021
Videoconference Meeting

Attendees: Patrick Andrews, Terri Cioppa, Rocky Divoll, Sandy Divoll, Diane Haight, Marque Moffett, Parker O'Mara, Becky Pace, Sara Richman.

Excused: Tracy Orkin

The meeting was called to order at 7:09 pm by President Marque. The agenda was approved with a motion by Rocky and seconded by Sara. The minutes of the May meeting were approved with a motion by Sandy and seconded by Terri.

Director's Report—Becky expressed her feeling of a recent good day at the Library—beautiful weather, many regular patrons coming into the building, mother and 2 daughters from out of the area using the Library, a call about handicapped access to the Library and helping a father download pictures for his son's project.

Since the COVID protocol has been lifted by Governor Coumo, Becky would like to open the Library fully next week, beginning June 22nd. The new suggested hours would be Tuesday to Friday, 10:00 am to 6:00 pm and Saturday, 10:00 am to 1:00 pm. There will be several means to advertise the Library's hours by articles in the newspapers, signs on the doors of the Library, an "OPEN" flag in the stanchion at the front door and use of an A-Frame sign in front of the Library. A motion was made by Rocky and seconded by Pat to reopen the Library with the new hours suggested. The motion was passed.

The Library's Face Book page has been veery active with information about passes to the Wild Center in Tupper Lake and the Adirondack Experience at Blue Mountain Lake.

A donation of \$600 was received from a resident at Vale Haven Home for Adults.

President's Report—The Board will be asked later in the agenda about continuing monthly meetings throughout the summer.

A new flag for the flagpole in front of the Library has been donated by Stacey and Jim Bousquet. A card of thanks will be available at the Library for Board Members to sign. Marque asked if the Boy Scouts could evaluate the condition of the flag routinely to ensure it continues to be top quality. Pat will discuss this with the Scouts.

Treasurer's Report—The balances in the accounts are checking--\$1780.05, money market--\$81,536.64 and savings--\$995.51. The expenses for the Family Program which included art classes for children and adults included the salary for the art teacher and supplies for the children. All of this was paid through the Lake Placid and Stewarts grants that were awarded for 2020 but had not been spent. Becky will clarify with Shelley about these funds in the budget. The donation from Jim Langley should be considered as a general donation even though this is actually his commission on our insurance and not be deducted from the cost of the insurance in the budget. Shelley and Parker have been completing the PPP Loan Forgiveness form.

Building/Maintenance Report—No report. Becky did compliment the Clean Team cleaning service about the excellent job they are doing and patrons have commented on the cleanliness of the Library.

Subcommittee Reports—Marque would like the committees to begin functioning again once the date of our next regular Board meeting is set.

Old Business—A bid from RD Builders LLC was received for repair of the side entryway as part of the Library Construction Grant. If composite materials are used for the construction, the cost would be about \$11,000. The cost of the repair of the front steps, \$5500, would also be included in the grant request. If the request is approved, the Library would be responsible for half the cost of construction, about \$10,000. Becky is attempting to get additional bids for the construction.

New Business—Sections 4.01 to 4.08 of the Library Bylaws were reviewed for clarification and corrections which were mostly grammar and punctuation. At the next meeting the Board will continue this process for Sections 4.09 to 5.0.

Library Moment—Becky received a call during the winter from a man who was a temporary caretaker in the area who wanted to access books from the Library. Recently he came into the building to say he was leaving and express his appreciation for everything that was made available to him. He also made a donation of \$150.

The decision was made to not meet in July and August unless Becky has a need for the Board to convene. The dates for the next two meetings are September 15th and October 20th. Becky, Parker and Shelley will be meeting as the budget committee in August to discuss the recommendations for 2022.

A motion was made by Pat and seconded by Sandy to adjourn the meeting at 8:45 pm.