

Meeting Minutes of the Peru Free Library Board of Trustees
December 15th, 2021
Videoconference Meeting

Attendees: Patrick Andrews, Terri Cioppa, Rocky Divoll, Sandy Divoll, Diane Haight, Marque Moffett, Parker O'Mara, Tracy Orkin, Becky Pace, Sara Richman.
Guest: Anja Bouchard

The meeting was called to order at 7:04 pm by President Marque. The agenda was approved with a motion by Rocky and seconded by Sara. Marque introduced our guest Anja Bouchard who is our liaison from CEFLS. The minutes of the November meeting were approved with a motion by Sandy and seconded by Tracy.

Director's Report—The Potters' Guild Show and the painting exhibit by Linda Mussen has been attended by many people and the sale of items are doing well. Pictures of pottery and paintings will be put on the Library website by Olivia Bousquet. There have been several donations by patrons including three \$100 donations.

President's Report—Marque contacted Anja about the section of the Bylaws about Indemnification (Article VI). This seems to be the usual legal wording for this subject.

The Library will send to the Town supervisor two copies of our agreement to receive \$80,000 from the Town of Peru for 2022. One copy will be returned with his signature. Our Board wants to have the offer of an additional contribution of \$5000 if the Library receives the construction grant to be added to this contract. This will confirm the mainly verbal proposal that was made to Marque. Becky will be sending the contract to the Town of Peru.

Marque has observed the Worthen Library in South Hero, VT as they recently built a new library, and she also read the library website. There is mention of a community survey that was done to determine the types of programs and other offerings that the library could offer. Marque has suggested that a subcommittee could be formed to contact other small libraries to determine how they address the requests of the community including their techniques for fund raising. She made the suggestion for a subcommittee to be formed for discussion at a future meeting.

Treasurer's Report—The balances in the accounts are checking--\$9,103.93, savings--\$970.27 and money market--\$70,908.49. The final check for 2021 from the Town of Peru has been received.

Building/Maintenance Report—Becky checked the building after a strong wind storm occurred over the weekend. The sign in front advertising the Potters' Guild show was blown over, the bench at the side door was moved, the trash cans were blown to the neighbor's yard and a branch fell down on the side toward St. Augustine's school.

Rocky reported that the fire extinguishers were reviewed for a yearly inspection and passed.

Subcommittee Status Reports—No reports.

Old Business—Information about Article VI of the Bylaws was discussed in the President's Report.

New Business—The Bylaws that have recently been reviewed will be approved at the January Annual Meeting. One correction that was discussed will be made prior to the Annual Meeting. There was a discussion about all the dates the Bylaws were previously revised and whether all of them should be included on the last page of these Bylaws. Anja researched the topic and indicated all the dates from previous revisions need to be included on the last page. Copies of previous sets of Bylaws are kept at the Library.

Becky reported that the company, Stored Tech, that provides the Library with tech support for the computers, has a program called "Time Bank". This acts like a contract for any computer services needed and the actual period of service does not expire. This also provides expedited service for any problems needing to be addressed. The cost of the Time Bank is \$1875 for 25 hours of computer support. Currently the Library has a previously purchased Time Bank which will soon expire. As the Library receives \$10,000 through the Peru Central School as approved by the voters, this money has been earmarked for technology and children's activities. There is still money left in this budget item which could be used for the Time Bank purchase.

A motion was made by Rocky and seconded by Sara to purchase the Time Bank from Stored Tech for \$1875 now. The motion was approved.

Library Moment—A patron who has been utilizing the Library for about 40 years was there recently getting books for himself. As he was leaving, he said "This is my favorite place to come in Peru".

The dates for the next two meetings are January 19th, 2022 (Annual Meeting and Board Meeting) and February 16th, 2022.

The meeting was adjourned at 7:59 pm with a motion by Sandy and seconded by Pat.