

Meeting Minutes of the Peru Free Library Board of Trustees
June 14, 2023

Attendees: Terri Cioppa, Rocky Divoll, Sandy Divoll, Diane Haight, Marque Moffett, Parker O'Mara, Tracy Orkin, Becky Pace, Sara Richman.

Absent: Patrick Andrews

The meeting was planned to begin at 5:15 pm and end by 6:00 pm. At that time the Board members, staff, volunteers and other guests would join together for a celebration in recognition of everyone's role at the Library.

The meeting was called to order at 5:24 pm by President Marque. The agenda was approved with a motion by Sara and seconded by Rocky. The minutes of the May meeting were approved with a motion by Sandy and seconded by Rocky.

Director's Report—Summer programming for children's activities is being planned by Becky to include music, professional storytelling, theater and art. These programs are mostly supported through grant funding.

Construction on the side entrance of the building was completed on Monday, June 12th with no major structural problems. The façade was designed in the historical style of the building complete with a coordinating light. The steps on the front of the building will be completed later in the summer, probably within 2 days, by a different contractor.

Treasurer's Report—The balances for the accounts are checking--\$5,205.77, money market--\$40,864.52 and CD--\$35,130.41. The total for all the accounts is \$81,200.70.

Building and Maintenance Report—No report.

Subcommittee status check and plans for summer 2023—

Budget Committee—The committee will meet in August to plan the budget for 2024.

Fundraising Committee—No report.

Long-Range Plan Committee—No report.

Policy Committee—Currently there are about 5 new policies being developed and will be completed during 2023.

Old Business—Becky contacted Forrest about lines 4225 and 4700 of the Budget vs. Actual report as they both related to income from the Construction Grant. Forrest corrected the issue and balanced the budget.

Sandy researched information about the Board Self-evaluation that is recommended by the Trustee Handbook. In this evaluation the Board should determine, with the participation of the Librarian, if the duties and responsibilities listed in the Trustee Handbook are being met. Sandy played a video of a webinar held by the Mid-Hudson Library System about Board evaluations. A format for a Board Self-evaluation from the Mid-Hudson Library System was presented to the Board members to review and discuss in September.

The dates for the next two meetings are September 20th and October 11th.

The meeting was adjourned at 5:55 pm with a motion by Rocky and seconded by Sara.